**ITWorks Project Plan**

**Overview**

**1. Project Background and Description**

*Document the issues and actions in no more than 100 words*

ITWorks has noticed a large number of workers getting injured in the workplace, ITworks management have asked to create an application that can teach worker the correct way to lift heavy objects, how to find and report potential slip hazards, training on other office hazards, educating workers on how to properly set up their workspace to reduce injuries due to ergonomics and train workers on the correct procedures for lifting objects that are placed above their heads.

**2. Cost Benefit Analysis**

*Leave this blank for Assessment 1 – to be completed in Assessment 2.*

**3. Project Scope**

*Your project scope should be written from information you have provided in the answers to question 4b.*

**4. High Level Requirements**

*Describe the high-level requirements for the project, Use bullet points to list two requirements no more than 15 words each statement. For example:*

* *Ability to allow access to the application without downloading any software.*

**5. Deliverables**

*Describe the deliverables you will provide at the conclusion of the project. (Approx. 100 words)*

**6. Specific exclusions from Scope**

*Describe what will not be included in the project.*

**7. Schedule**

*When do you expect the project to be finished?*